A. Instructional Management

1. Are you allocating most of your **class time to academic instruction**?

2. Do you secure **student attention** at the beginning of the lesson, and are most **students engaged** during instruction?

3. Do you solicit both **group and individual responses to questions**, being sure to provide individual opportunities for the majority of students in the classroom?

4. Do you maintain a brisk instructional **pace** and adjust for complex content, providing students with an optimal number of opportunities to **respond**?

5. Do you use effective **correction strategies** (for example, do you prompt or model rather than say “no” or “wrong”)?

6. Do you **circulate** through all parts of the classroom?

7. Do you **visually scan** all parts of the classroom?

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B. Classroom Behavior Management

1. Does the **physical arrangement** of desks and furniture allow you to see all parts of the room?

2. Are resources clearly labeled, materials accessible, and extraneous objects (clutter) kept to a minimum?

3. Do you use an **attention signal** that has been taught directly, practiced, and positively reinforced?

4. Are **classroom routines and expectations** posted, clearly delivered, and stated positively?

5. Do you have a **plan or schedule** for teaching classroom expectations?

6. Do **transitions** between activities occur smoothly and without interruption?

7. Do you **engage in noncontingent positive interactions** with every student (for example, greeting each student and demonstrating an interest in student work)

8. Do you use specific **praise** to encourage appropriate behavior?

9. Do you acknowledge expected behaviors regularly? More specifically, is your ratio of attention to positive behavior to negative behavior 3:1 or better?

10. If **misbehavior** or lack of motivation is an issue, do you have a system in place for documenting and rewarding appropriate class wide and individual student behavior?

11. Are **disruptions and problem behaviors** minimal?

12. Do you use a **continuum of consequences** to discourage rule violations (for example, ignoring, praising others)?

13. When you **correct misbehavior** are you:
   - calm?
   - consistent?
   - brief?
   - immediate?